

PORTAGE COUNTY ALLIED MILITARY VETERANS COUNCIL

Portage County, WI

CONSTITUTION AND BY-LAWS OF THE PORTAGE COUNTY ALLIED MILITARY VETERANS COUNCIL

WHEREAS, it has been fully demonstrated by experience that unity of action and organization among Military Veterans are imperative and essential in order to cope with the over-growing necessity of administration of Military Veteran's affairs, and whereas, there are many problems affecting the welfare for Veterans which cannot be effectively dealt with in a separate Veterans' organization, whereas, that end can best be attained by a central organization through which all separate groups of Military Veterans may be of help and assistance to any one particular group, which may be oppressed, so that all may form a unity of comradeship for the defense and protection of any and all Military Veterans, therefore, be it resolved that we, the delegates of the Military Veterans organizations, Posts, or Chapters here represented do hereby form the Portage County Allied Military Veterans Council for the purpose of concentrating the efforts for our working groups for their own mutual protection, education, and social advancements, and be further resolved that we adopt the following rules for their own mutual protection, education, and social advancements, and be further resolved that we adopt the following rules and Government.

ARTICLE 1

This organization shall be known as: The Portage County Allied Military Veterans Council

ARTICLE 2

Membership shall consist of (two) delegates from each chartered organization. The Commander of each organization shall appoint or have elected two members. The Commander shall designate the chairman of his delegation.

ARTICLE 3

The officers of this Council shall be: Chairman, Vice-chairman, Treasurer and Chaplain. The office of the Secretary shall be vested in the Portage County Service Officer and shall remain permanent. These officers, to include the Secretary, shall comprise the Executive Committee.

ARTICLE 4

The officer's shall be elected from the duly qualified delegates.

ARTICLE 5

The officers of this council shall be elected during the month of September annually and assume office immediately and shall serve a one-year term, unless re-elected or removed.

ARTICLE 6

The officers of the council shall be elected by ballot.

ARTICLE 7

The designated headquarters of this council shall be the Portage County Service Office.

ARTICLE 8

Dues shall be ten dollars per year per each separate veterans' organization, payable within thirty days of the annual election of officers.

ARTICLE 9

The Treasurer shall be bonded at the discretion of the Executive Committee.

ARTICLE 10

The Secretary shall be allowed expenditure for stationary and postage to a limit of \$25.00 without Council approval at each meeting.

ARTICLE 11

These articles may be amended by a two-thirds vote of the delegates present at any regular meeting, provided however, that a written notice shall be mailed to each delegate ten days before such action is contemplated.

ARTICLE 12

Robert's Rules of Order shall be the guide of Council's deliberations.

ARTICLE 13

The Secretary shall keep a complete roster of all in attendance at each meeting and will maintain a listing of all member organizations with addresses and Points of Contacts for same.

ARTICLE 14

The Commander of each unit represented on the council shall be furnished a copy of this document.

ARTICLE 15

These rules shall be in effect upon the date of its adoption.

ARTICLE 16

A quorum shall consist of delegates from at least 30% of member units.

ARTICLE 17

The Chairman is required to hold four meetings a year. They are as follows: September, January, April, and June. The regular meetings of this council shall be the 3rd Tuesday of the above mentioned months. The meetings will be held at the Veterans of Foreign Wars of Plover, or other veteran's organizational facility.

ARTICLE 18

In all matters involving a vote, each separate veterans organization is entitled to two votes; one vote per delegate. In addition, Executive Committee members have an additional vote per member of the committee. The Chairman will vote as a tie breaker only.

ARTICLE 19

All officers of this Council shall be obligated by the outgoing chairman with a proper ceremony.

ARTICLE 20

After two consecutive meetings that an organization is not present, a letter will be written to that organization informing the Commander of their absence.

ARTICLE 21

The Chairman, Vice-Chairman and Treasurer will be authorized to sign with drawl slips for this Council. Each with drawl slip will need the signature of two officers.

ARTICLE 22

The duties of the Chairman, Vice-Chairman and Treasurer are as follows, to include other duties as assigned.

Chairman

- A. The Chairman shall be the presiding officer of the Council
- B. It shall be his/her duty to call to order all regular and special meetings, and to set the agenda.
- C. It shall be his/her duty to appoint all special committees.
- D. He/she shall recommend removal of an appointed officer for a good and sufficient reason. Such removal must have the approval of the majority for the Council.
- E. He/she shall be an exofficio member of all committees.

Vice-Chairman

- A. He/she shall assist the Chairman upon request and in the absence of the Chairman, he/she shall assume the duties of such office.

Treasurer

- A. The Treasurer shall receive and distribute all funds of the Council in a proper manner.

- B. Vouchers shall be issued for all disbursements.
- C. Membership will be provided a financial report at each Regular meeting.
- D. Treasurer will collect annual dues from each organization.

Secretary

- A. The Secretary will publish the agenda and all action items when appropriate.
- B. He/she shall maintain minutes of all meetings, regular and special.
- C. He/she will maintain a listing of member organizations and their Points of Contacts.

Chaplain

- A. Chaplain will perform opening and closing prayers.
- B. He/she will conduct other religious ceremonies when appropriate.

Having been revised and approved by a majority of the member groups, these articles become effective December 14th, 2011.